Barrow cum Denham Parish Council
Parish Clerk: Antonia King
Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB
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Minutes of the meeting of the Parish Council held on Monday July 6th 2026.
Councillors present: John Pearson (Chair), Jane Steer (Vice Chair), Trevor Bragg, David Cousins, Richard Ford, David Holmes, David Wakeling, Robert Welbourn and Peter Westley.

Also present: Antonia King (Clerk), 5 members of the public.

6948	**1.**	**Chair's welcome and opening statement**: The meeting was opened at 7.15pm
6949	**2.**	**Apologies –** **To receive and accept apologies and reason for absence:** Cllr Luke O'Brien arrived at 20.35 due to prior commitments and tendered his resignation which was duly accepted by the Chair. He was thanked by all for the time and input he gave the council.
6950	**3.**	• **Declarations of disclosable pecuniary and local non-pecuniary interests:** None received. • **To note the determination of requests for dispensations for the agenda under discussion:** None received • **To receive declarations of gifts of hospitality exceeding £50:** None received.
6951	**4.**	PUBLIC FORUM – • **To receive questions and matters of concern from members of the public in attendance on the agenda:** None received. • **To receive comments or questions relating to Barrow in general:** ○ Concerns were raised over the faded road markings beside the school. ○ Irresponsible parking by school parents on the junction by the school – could a no parkng zone be introduced? The council advised that the costs of this project were prohibitive when researched previously. ○ Parking on pavements outside the village hall – when irresponsible drivers have been approached they have been nonchalant and rude. An A frame sign can be used for events to prevent occurrence. ○ Lorry speeds through the village – the clerk will contact the Police enforcement team to ask for support. ○ Motorbike speeding through the village – Police have been involved in the past with the owner and rider and were unable to prosecute. They will be advised again.
6952	**5.**	**To receive and approve the minutes of the last meeting held on 01/06/2026 *(Paper copies to be signed off by the Chairman for the file)*:** Approval was given by all present, the Chair signed the paper copy of the minutes for the meeting held.
6953	**6.**	REPORTS FOR INFORMATION – • **Report from County Councillor:** For a copy of the written report go to: Suffolk-County-Councillor-report-July-26.pdf ○ Cllr Hopfensperger also reported that they were reviewing the faded signs with Highways to check what can done. ○ The drainage issues that were raised in the public forum at the June meeting are being checked with the drainage team and their latest maintenance report

So signed by the Chair at the meeting on 7th September 2026

		referred to. The clerk is to organise a site visit from Highways if the maintenance report states that work has been carried out recently. • **Report from District Councillor:** No written report was submitted.
6954	**7.**	**Police Matters –** • **To receive reports of interest to Barrow:** None received • **To receive any reports from the community police team:** For a copy of the police report go to: Community-Police-Report-July-2026.pdf
6955	**8.**	**Matters arising from Minutes of the meeting –** **This covers any updates of actions agreed at the last meeting which are not an agenda item.** • **To note the clerk attended an Allotment Management training course:** the clerk gave a brief report and will present recommendations for approval at the September meeting. • **To receive an update regarding the need for planning permission for the large sign opposite Barrow Hall Stables:** a planning enforcement complaint has been logged, the clerk will update further when she can. Complaint log reference - PE847027627. • **To receive an update regarding the Fete and Flower Show:** The update from Cllr Steer was duly noted. A lift of the willow canopy at the entrance to playing field was requested. • **To note that Highways have removed the flood sign from outside a residence on The Street and free standing information signs on Stoney Lane following a request from a parishioner:** It was duly noted that the flood sign had been removed, but due to the size of the signs on Stoney Lane a larger vehicle would be required. They are to be collected immeninetly. • **To note concerns on social media regarding the recycling glass banks:** duly noted. • **To note works to be carried out by BTS to trim a sycamore (located on the grass verge next to Barrow Village Hall) to ensure it is 3m away from the power cables:** Cllr Pearson reported that BTS noted the concerns he raised following the previous tree trimming that had been carried out. It was suggested that UK Power Network engineers may have been responsible. UK Power Networks have agreed to pollard the affected trees to ensure they regrow normally. • **To note the broken finger post on Barrow footpath 007 has been reported and logged under reference no. 66977:** duly noted.
6956	**9.**	**To receive and consider all financial matters coming forth from the RFO –** **a) To note that due to computer issues and annual leave, the RFO has been unable to present the June accounts. All finances will be retrospectively approved in the September meeting:** Duly noted. **b) To note the clerk claimed 10 hours overtime for May and June:** Duly noted. **c) To receive an update regarding the outstanding invoices for the allotments:** 2 invoices remain outstanding. **d) To review cemetery fees:** It was agreed that a 10% increase on fees would be applied. The clerk will draw up new charge costings for approval at the September meeting.

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		e) To receive an update regarding the online banking transition for Cllr Pearson, Steer and Cousins: It was confirmed that the paperwork had been completed and submitted, the transition remains ongoing.
6957	**10.**	**To receive and consider matters relating to the following:** **a) To consider nominations for co-option onto the parish council to fill 2 casual vacancy:** David Wakeling was nominated and co-opted onto the council by all. Relevant paperwork was signed and Cllr Wakeling was welcomed starting with immediate effect. **b) To receive an update regarding the Community Facility works:** Delays with the delivery of the building have caused the arrival date to be put back to Thursday 9th July. Everyone remains hopeful it will be installed in time for the fete on Saturday. **c) To receive an update regarding the purchase of the clock tower and the appointment of a solicitor:** The clerk advised that Greene and Greene had been appointed to progress with the purchase of the clock tower. **d) To receive an update and note the request for further information required by the Church of England regarding the proposed pergola:** The clerk advised that as the churchyard is secular that C of E do not need to be involved. Permitted development rights empowers the parish council to carry out small scale infrastructure on their land, which includes shelters. The pergola falls into this category. Authorisation was given to Cllr Welbourn to continue with the purchase and instalment. **e) To receive a report from the clerk who attended a Highways forum regarding the Community Self Help scheme they offer and discuss if it is something that Barrow could utilise:** It was agreed that whilst the scheme was worth noting, it was not something that Barrow would proceed with. **f) To discuss the signs inventory that Cllr Welbourn produced and establish which should be prioritised for action:** It was agreed that the council would wait for the review from County Councillor Hopfensperger regarding the faded sign stickers before proceeding with this item. **g) To note Barrow Village Website updates and new pages and discuss any additional information that could be displayed:** • **Parish Council – About it, what it does and does not do, how often it meets and elections.** • **Role of Parish Council on Planning matters** • **All agendas and minutes are now on the website up until 2019.** • **Report a highways issue** • **Police information** Updates were noted, and no further information was considered necessary. **h) To discuss the Newslink magazine and consider any alternative options:** It was agreed that the cost and delivery of the Newslink in a physical form was no longer feasible. An abridged report of the council meetings could be submitted to Stile magazine which is delivered to 293 households in Barrow. An alternative digital copy with no advertising, could be written and produced by the clerk on a quarterly basis. It would published on the PC website, displayed on the noticeboard and publicised on social media.

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		All in favour of the proposed digital NewsLink and submission of meeting reports to Stile. The clerk is to action. **i) To note the new Local Plan scoping consultation is running until 28th July, and discuss if any input from Barrow Parish Council should be submitted:** It was agreed that the additional housing numbers that have been established and agreed as part of the neighbourhood plan be reiterated. The clerk is to action. **j) To approve and adopt the following new policies and procedures for the council:** • **Accident Policy and Procedure** • **Health and Safety Policy** • **Lone Worker Policy** • **Volunteer Policy** • **General Data Protection Regulations** All policies were approved and adopted. The next review will be June 2027. **k) To consider any nominations for the Suffolk Community Awards:** Cllr Steer and Bragg are to action. **l) To discuss the 3 dead trees located opposite Barrow Montesorri School:** It was agreed that the trees were located on council owned land and should be removed. 3 quotes are to be sort. **m) To note the legislation change to Councillors' Register of Interest – home address disclosure:** Duly noted.
6958	**11.**	**Planning applications to be considered:** a) DC/26/0914/HH **Proposal: Householder planning application - a. changes to fenestration of all elevations b. first floor side extension c. relocation of flue to side elevation d. addition of roof light to first floor rear elevation e. single storey rear elevation (following demolition of existing extension) f. demolition of outdoor store** **Location: Burgate House Brockley Lane Denham Suffolk IP29 5ED** The council approved this application.
6959	**12.**	**To receive any items of correspondence not previously circulated:** Cllr Ford verified the listed status of the war memorial, confirming the need for planning permission. Cllr Ford is to forward the details of the work to be carried out to enable the clerk to submit a planning application.
6960	**13.**	**Items for discussion at the next meeting:** ○ Cemetery fees ○ Cemetery bins ○ Allotment recommendations ○ Fete and Flower show report ○ Community building update ○ Damaged/faded signs update ○ Drainage report update
6961	**14.**	**a) Next meetings – Monday 07th September 2026, Committee Room of Barrow Village Hall.**
6962	**15.**	**There being no further business to discuss, the meeting closed at 8.38pm.**

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